

19th March 2019

Equality Impact Relevance Check Form



The Public Sector Equality Duty requires us to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required.

What is the proposal?	
Name of the proposal	Chard Shop Front Design Guide
Type of proposal (new or changed Strategy, policy, project, service or budget):	New Supplementary Planning Document
Brief description of the proposal:	To support Local Plan policy, new advice on design of shop fronts in Chard
Name of lead officer:	Anna Matthews

You should consider whether the proposal has the potential to negatively impact on citizens or staff in the following ways:

- Access to or participation in a service,
- Levels of representation in our workforce, or
- Reducing quality of life (i.e. health, education, standard of living)

A negative impact is any change that could be considered detrimental. If a negative impact is imposed on any citizens or staff with protected characteristics, the Council has a legal duty to undertake a full Equality Impact Assessment.

Could your proposal negatively impact citizens with protected characteristics? (This includes service users and the wider community)	NO
Could your proposal negatively impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)	NO

Is a full Equality Impact Assessment required?	NO
If Yes, Please provide a brief description of where there may be negative impacts, and for whom. Then complete a full Equality Impact assessment Form	
If No, Please set out your justification for why not.	
Consultation was carried out to inform the Guide, both in person and online, to facilitate wide involvement. The new SPD sets out guidance and advice to businesses and property owners who are looking to change or create new shopfronts in Chard. It does not require change to existing infrastructure nor does it introduce new policy. It will be considered in planning decisions and should have a positive impact on citizens e.g. guidance includes improving signage & access into shops.	
Service Director / Manager sign-off and date	N Fortt 04/02/22
Equalities Officer sign-off and date	Dave Crisfield 4 th February 2022